Kristen Rickett

From:	Kristen Rickett
Sent:	Friday, June 16, 2017 4:29 PM
To:	Cynthia Decker - NOAA Federal
Cc:	elizabeth.akede@noaa.gov; Laura Newcomb - NOAA Affiliate; Brooke Rickett
Subject:	Re: Agenda 6.13.17
Attachments:	NOAA Climate HBC Status NOTES 6.13.17.docx

Good afternoon!
I apologize that I have not sent notes from this week's meeting until today.
Have a terrific weekend!
Kristen

Kristen Rickett
kristenr@hb-co.com

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7315 Wisconsin Avenue
Suite 400 West
Bethesda, MD 20814
240.744.7026
240.744.7033 (fax)

From: Cynthia Decker - NOAA Federal <cynthia.decker@noaa.gov>
Sent: Wednesday, June 14, 2017 6:24:38 AM
To: Kristen Rickett
Cc: elizabeth.akede@noaa.gov; Laura Newcomb - NOAA Affiliate; Brooke Rickett
Subject: Re: Agenda 6.13.17

Thanks for letting me know. I will get back to you with a decision ASAP.

On Tue, Jun 13, 2017 at 10:42 AM, Kristen Rickett <kristenr@hb-co.com> wrote:

> Good morning!
> Thank you very much for the update.
> If the hotel contract is signed and we cancel, the penalty will be the $4,000 meeting room rental fee. There will not be a penalty for sleeping rooms because we negotiated a complimentary room block.
> Let me know if the team still wants to hold our call today.
> Thank you!
> Kristen
>
> Kristen Rickett
> kristenr@hb-co.com

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From: Cynthia Decker - NOAA Federal <cynthia.decker@noaa.gov>
Sent: Tuesday, June 13, 2017 8:45 AM
To: Kristen Rickett
Cc: elizabeth.akede@noaa.gov ; Laura Newcomb - NOAA Affiliate; Brooke Rickett
Subject: Re: Agenda 6.13.17

Kristen,

I will not be on the call. With respect to the hotel contract, I am trying to get assurance the FAC charter will be renewed. What is the penalty if the contract is signed and the meeting is cancelled?

Cynthia

On Mon, Jun 12, 2017 at 3:19 PM, Kristen Rickett <kristenr@hb-co.com> wrote:

> Good afternoon!
> Please find attached the agenda for tomorrow's meeting.
> Thank you!
> Kristen
>
> Kristen Rickett
> kristenr@hb-co.com
>
> HB & Company
> 7315 Wisconsin Avenue
> Suite 400 West
> Bethesda, MD 20814
> 240.744.7026
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Cynthia J. Decker, Ph.D
Executive Director
NOAA Science Advisory Board
and

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