



NOAA

REGIONAL COLLABORATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION



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Southeast & Caribbean Region

NOAA-Specific ICS-300 Training Course being offered in Charleston, SC 23-25 April 2019

This course provides training on the National Incident Management System (NIMS) Incident Command System (ICS) used by federal agencies during expanding incidents as required by Executive Order. The course is offered by the NOS Disaster Preparedness Program and is hosted by NOAA's Southeast and Caribbean Regional Collaboration Team.

Dates and times:

Tuesday 23 April, 8:00 am -4:30pm

Wednesday 24 April, 8:00 am -4:30pm

Thursday 25 April, 8:00 am -4:30pm

Course Name: NOAA-Specific Intermediate Incident Command System Training – 300 Level

Course Format: Classroom

Course Cost: There is no charge for NOAA staff and contractors to take the course. Travel and lodging costs to attend must be covered by participant's home office.

Course Description: This course provides training on the National Incident Management System (NIMS) Incident Command System (ICS) used by federal agencies during expanding incidents as required by Executive Order. The course includes typical ICS staffing structure and organization, reporting and working relationships, and information flow, transfer of command, and unified command functions in a multi-jurisdictional or multi-agency incident, ICS forms, resource management, and interagency mission planning and procurement. Unlike ICS-300 courses provided by other agencies, the NOAA-centric ICS-300 Level Training Course also includes key information as to NOAA's authorities and responsibilities relative to preparedness, emergency response, resilience, and recovery activities for major incidents and natural disasters. The NOAA Concept of Operations (CONOPS Plan) and incident coordination by NOAA's Homeland Security Program Office (HSPO) is also included as topic areas. This course expands upon the basic information covered in FEMA's ICS-100 and 200 level online training courses.

Course Objectives: At the end of this course, the participant should have a functional understanding of the following:

- NIMS/ICS management principles and organizational structure for expanding incidents.
- Incident command authorities and change of command process.
- Knowledge of ICS forms, resource management, and mission planning.
- Implementation of the incident management process on a simulated Type 3 incident.
- Development of an initial Incident Action Plan for a simulated incident.
- NOAA authorities and responsibilities during emergencies.
- NOAA CONOPS.

Expected Outcomes: NOAA staff and contractors taking this course will have a greater understanding of NOAA's authorities, responsibilities, and resources, and be able to effectively work within established incident management norms whether assisting in NOAA's management of an emergency or deployed to an emergency or disaster center managed under NIMS/ICS principles such as a FEMA Joint Field Office or a USCG Unified Command.

Intended Students/Participants: NOAA staff and contractors that are likely to be assigned roles in assisting in emergency management and preparedness planning activities under the NOAA CONOPS Plan or be deployed to other incident commands. Staff requiring greater knowledge of NIMS/ICS and NOAA's roles in response to major events.

Application/Registration: Registration closed 1 April 2019.

Location: The training will be held at the NOAA Office for Coastal Management in Charleston, SC. The office is located in the "Federal Enclave" at the "old Navy Base". The address is 2234 South Hobson Avenue, Charleston, SC 29405-2413 (note- for GPS use North Charleston, SC). You have to enter via the security gate on Chaffee Street. Please be sure to see the directions and visitor requirements on the Office for Coastal Management site: <https://coast.noaa.gov/about/directions/>. Also please allow an extra 10-15 minutes to your transit time on the first day to check-in at the visitor center.

Lodging: A block of rooms at the federal rate are being held at the **Fulton Lane Inn**, 202 King St, Charleston, SC 29401, for check in on 22 April and check out on 25 April. Please call 843-720-2600 to make your reservations and refer to the NOAA Incident Command Training. Reservations should be made by 12 April. Other lodging options are also available in the area, especially near the North Charleston Coliseum.

Meals: We will arrange to have meals delivered to the training site. Please bring \$50 in cash to cover lunch each of the three days of the training



Florence Flooding

(\$15/person/day) and coffee and snacks (\$5 per person for the training). We will likely arrange an evening happy hour and dinner for the group on Tuesday evening. More information will be provided to registrants

Please check back to this web site as additional information will be posted here.>

Questions? Contact Kimberly.Albins@noaa.gov or Geno.Olmi@noaa.gov



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