

# 2020 NOAA Financial Assistance Workshops

## Agenda

March 3-5, 2020 (*March 5 for FPOs only*)

**Update for West Coast:** The San Diego Financial Assistance Workshop is cancelled for in-person participation. However, to accommodate those that registered for the 2020 Financial Assistance Workshop, the NOAA Grants Management Division (GMD) will offer Pacific Standard Time Grant Webinars on March 3-4, 2020 for grant recipients. GMD will also hold a virtual FPO Closed session on the West Coast on March 5, 2020. The core webinar grant topics are budget proposals, post award actions, closeouts, compliance, monitoring, and risk assessment/audit.

### AGENDA—DAY 1

TIME	PRESENTATION
9:00 am - 10:00 am PST	Budget Proposals
10:00 am - 11:00 am PST	Post Award Actions
11:00 am - 11:50 am PST	Closeouts

### AGENDA—DAY 2

TIME	PRESENTATION
9:00 am - 9:50 am PST	Compliance: Terms and Conditions
10:00 am - 10:50 am PST	Monitoring Recipients & Subrecipients
11:00 am - 11:50 am PST	Risk Assessment & Audit

### AGENDA—DAY 3

TIME	PRESENTATION
8:00 am - 12:00 pm PST	FPO Closed Sessions

## Eastern Standard Time Webinar

March 24-26, 2020 (*March 26 for FPOs only*)

**Update for Silver Spring.** The 2020 NOAA Financial Assistance Workshop in Silver Spring, MD (March 24-26) will be changed to a **webinar-only** workshop. This change is due to travel and health concerns based on current events.

### AGENDA—DAY 1

TIME	PRESENTATION
9:00 am - 9:15 am EST	Welcome
9:15 am - 10:00 am EST	Keynote Address
10:00 am - 10:50 am EST	Grant vs Contract
11:00 am - 12:00 pm EST	Budget Proposals
12:00 pm - 1:00 pm EST	<i>BREAK</i>
1:00 pm - 2:00 pm EST	Post Award Actions

### AGENDA—DAY 2

TIME	PRESENTATION
9:00 am - 9:50 am EST	Compliance: Terms and Conditions
10:00 am - 10:50 am EST	Monitoring Recipients & Subrecipients
11:00 am - 11:50 am EST	Closeouts
12:00 pm - 1:00 pm EST	<i>BREAK</i>
1:00 pm - 1:50 pm EST	Risk Assessment & Audit

### AGENDA—DAY 3

TIME	PRESENTATION
9:00 am - 11:00 am EST	FPO Closed Sessions

## Session Descriptions

**Grant vs Contract.** When applying for Federal funds it's important to know the appropriate funding instrument to use in support of a funded project. In this session, the presenters will address the similarities and differences between Contracts, Grants, and Cooperative Agreements, and scenarios for when to use the appropriate funding instrument.

**Budget Proposals.** During this session, we will go over the nuts and bolts of a good budget. Topics will include cost categorization on the SF-424A, budget narratives, match requirements, program income, indirect costs and the de minimis rate, contractual and equipment requirements, and more!

**Post Award Actions.** Once your grant has been awarded, what happens next? This session will focus on post-award actions and educate attendees on the various award action requests that could be relevant to your award.

**Compliance: Terms and Conditions.** What rules apply to you? Grant recipients must uphold standards of compliance for continued Federal funding. This panel session will address the Uniform Guidance, Research Terms and Conditions, DOC Financial Assistance Standard Terms and Conditions, NOAA Financial Assistance Terms, and reporting requirements.

**Monitoring Recipients & Subrecipients.** This panel discussion will address monitoring requirements for grant recipients. It will also include success stories and helpful tips from a grant recipient for managing your subawards. Discussion topics include the sub-recipient selection and award process, performance monitoring, and subaward closeout.

**Closeouts.** This panel session will address the closeout process, your closeout responsibilities, and cover common issues, such as property reporting and disposition, indirect costs, final reports, and common delays to closeout.

**Risk Assessment & Audit.** This panel session will demystify the risk review step in NOAA's pre-award selection and post-award monitoring process! Learn how to identify and manage your organization's risk to avoid getting into risky business. Have audit findings? What does that mean? How do you avoid them? These questions and more will be answered during the Audit Session. During this session we will discuss best practices when dealing with the audit process.

## Logistics

Please register [here](#). Session presentations will be posted on the [NOAA AGO Website](#) under “News & Events” by March 2nd for the Pacific Standard Time Webinar and March 16th for the Eastern Standard Time Webinar.. The NOAA Grants Management Division will not have handouts at its workshops. Participants can opt to print them in advance, if needed.

For those who registered for the webinar workshops, you will receive the login instructions no later than three days prior to the workshop.

Evaluations will be emailed to all participants. We appreciate your feedback!

### **UPDATE - THE SAN DIEGO WORKSHOP IS NOW ONLY OFFERED VIA WEBINAR. March 3-5, 2020** *(March 5th is a Closed FPO Session)*

The San Diego Financial Assistance Workshop is cancelled for in-person participation. However, to accommodate those that registered for the 2020 Financial Assistance Workshop, the NOAA Grants Management Division (GMD) will offer Pacific Standard Time Grant Webinars on March 3-4, 2020 for grant recipients. GMD will also hold a virtual FPO Closed session on the West Coast on March 5, 2020. The core webinar grant topics are budget proposals, post award actions, closeouts, compliance, monitoring, and risk assessment/audit.

### **UPDATE - THE SILVER SPRING WORKSHOP IS NOW ONLY OFFERED VIA WEBINAR. Silver Spring - March 24-26, 2020** *(March 26th is a Closed FPO Session)*

For grant recipients and the general public, the workshop will be held March 24-25, 2020. For NOAA Program Officers, the workshop will be held March 24-26, 2020. The last day is a closed session for Program Officers only.

## Webinars

Live webinars will be available for the workshops. Please note that the March 3-5, 2020 workshop webinar is in Pacific Standard Time, and the March 24-26, 2020 workshop webinar is in Eastern Standard Time.

Virtual participants can email their grants specialists to [gmd.services@noaa.gov](mailto:gmd.services@noaa.gov) with questions. Webinar participants may be identified when questions are asked in the webinar chat for session speakers. Webinar registration will close when it reaches its maximum capacity.

The March 3-5 2020 PST webinar registration is available at:

<https://attendee.gotowebinar.com/register/8331993966441236493>

The March 24-26 2020 EST webinar registration is available at:

<https://attendee.gotowebinar.com/register/2004992842869729804>