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**From:** Garwin Yip - NOAA Federal <garwin.yip@noaa.gov>  
**Sent:** Wednesday, June 12, 2019 11:18 PM  
**To:** Cathy Marcinkevage - NOAA Federal; Naseem.Alston; Sarah Gallagher - NOAA Federal; J. Stuart; Boring, Susan; Joe Heublein - NOAA Federal; Brittany Cunningham - NOAA Affiliate; Evan Sawyer - NOAA Affiliate; Dan Lawson - NOAA Federal; Kristin McCleery - NOAA Affiliate; Brian Ellrott; Norma Hinton - NOAA Affiliate; Barbara Byrne  
**Cc:** Howard Brown  
**Subject:** ROC on LTO BiOp timeline and expectations  
**Attachments:** ROC NMFS Schedule 06122019 internal NMFS.docx; ROC PA 20190612 DRAFT\_CM.docx

Team,

Attached is a timeline (as of this morning) towards the successful completion and issuance of the ROC on LTO final BiOp on July 1. As the title of the document indicates, the timeline was distributed to the Federal Directors yesterday, and the rows and mini-milestones in green are what I added for internal tracking. I thought I hit send around 12:30 p.m., but just found the e-mail in my drafts label!

To catch everyone up, there is a revised proposed action in the works (I didn't check the e-mail distribution list, but I think Barb forwarded it to the whole team). There are still a few loose ends, but we're using the most recent version to do our supplemental analyses, rather than wait for the official final version.

As you know, things are moving really fast, with umpteen Federal Directors' meetings, decisions and verbal agreements, followed up eventually by capturing them in writing, and also changing priorities, direction, and expectations, from the Department of the Interior all the way down. So, we're planning for "the duration" (through signing on July), but prepared to be flexible.

With so much scrutiny on our BiOp, and the need to make sure we'll meet a final signed BiOp on July 1, I need to keep tabs on everyone and their assignments on a daily basis. Think of it as telework check in and check out e-mails. With both e-mails, I'll be able to evaluate progress, and coordinate with the management team. At the end of each day, I will evaluate workload and priorities, and send out an e-mail with priorities for the following day.

Here are 2 things to start out with:

1. Please let me (and Cathy and Howard) know if you can work this weekend (if yes, specify days, durations, times, etc.)
2. Below are team member, assignment, and status. Please review your row, and send me (and Cathy and Howard, but no need to reply all) clarifications, updates, confirmations, etc. While we're at it, please let me know what you will be working on tomorrow (Thursday), and if you have bandwidth to take on other tasks.

Sarah:

- Confirm that section 4.10.2.5 Spring Creek Debris Dam in the attached revised PA is what you analyzed.
- If the above is confirmed, please confirm that you are done with Clear Creek (CC) effects section (clean, no outstanding comments, EndNotes done).
- Please confirm that you are done quantifying the amount or extent of incidental take in CC.
- Status of terms and conditions?

Evan:

- Working on quantifying the amount or extent of incidental take in the Shasta Division. ETA?

-- Shasta Division terms and conditions?

Brittany:

-- Please confirm that the American River Division effects section is done (clean, no outstanding comments, EndNotes done).

-- Please confirm that you are done quantifying the amount or extent of incidental take in the American River Division.

-- Status of terms and conditions?

Kristin:

-- Please confirm that the East Side Division effects section is done (clean, no outstanding comments, EndNotes done).

-- Please confirm that you are done quantifying the amount or extent of incidental take in the East Side Division.

-- Status of terms and conditions?

Jeff:

-- Working on quantifying the amount or extent of incidental take in the Delta Division. ETA?

-- Delta Division terms and conditions?

-- Working on and coordinating supplemental Delta analysis with Barb.

Barb:

-- Working on and coordinating supplemental Delta analysis with Jeff.

Joe:

-- On leave 6/13 and 6/14

-- Monitoring section in the ITS

-- Steelhead and GS I&S sections: Status? Also, status of cross-checking the I&S tables with the effects tables?

Brian:

-- WR and SR I&S sections: Status? Also, status of cross-checking the I&S tables with the effects tables?

Dan:

-- On leave, but when back, incorporate IOS changes from Chinook salmon analysis

Susan:

-- EndNotes site-while-you-write for sections

-- Section clean-up

Norma:

-- End notes library

Cathy:

-- Supplemental analysis for the Shasta Division

Naseem:

-- ITS: Status?

-Garwin-

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*Garwin Yip*

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