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**From:** Barbara Byrne - NOAA Federal <barbara.byrne@noaa.gov>  
**Sent:** Wednesday, April 17, 2019 1:33 PM  
**To:** Garwin Yip - NOAA Federal; Kristin Begun - NOAA Affiliate; Boring, Susan; Ellrott, Brian; Dan Lawson - NOAA Federal; Joe Heublein - NOAA Federal; J. Stuart; Norma Hinton - NOAA Affiliate; Brittany Cunningham - NOAA Affiliate; Sarah Gallagher - NOAA Federal; Evan Sawyer - NOAA Affiliate; Rosario, Rosalie B del; Alston, Naseem; Howard.Brown; Cathy Marcinkevage  
**Subject:** My draft memo to the record re: time challenges

I got a couple of questions about the draft memo to the record I showed during the ROC check-in meeting on Monday. This format hasn't been reviewed or endorsed by anyone; just sharing as a possible structure. I may still tweak the headings a bit, and the bullets definitely need some cleanup.

I've uploaded to google drive and linked below.

 [East Side memo to the record\\_4.12.19 draft.docx](#)

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