

## Kristin Begun - NOAA Affiliate

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**From:** Kristin Begun - NOAA Affiliate  
**Sent:** Thursday, June 6, 2019 1:21 PM  
**To:** Barbara Byrne - NOAA Federal  
**Subject:** Re: ROC'in' Into Next Week

Hi Barb,

It looks like we have the okay to make changes to sections. I looked through the East Side effects and I don't believe my replacing the temporal occurrence table (for San Joaquin steelhead) would change anything on temperature tables or in the text. Also, I'm looking at an older version on my desktop, but I believe table 2.5.8-8 should say "CCV steelhead," rather CV spring-run. I won't make any changes until I hear from you.

Hope you're having a not too crazy busy day.  
Kristin

### **Kristin Begun | Biologist**

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On Thu, Jun 6, 2019 at 12:52 PM Cathy Marcinkevage - NOAA Federal <[cathy.marcinkevage@noaa.gov](mailto:cathy.marcinkevage@noaa.gov)> wrote:

Hi team! Haven't seen you all week!

Updates on suggested tasks are in the daily [update](#). Check them out now that you have 1.5 days left in the week! ??

Cathy

On Fri, May 31, 2019 at 4:06 PM Cathy Marcinkevage - NOAA Federal <[cathy.marcinkevage@noaa.gov](mailto:cathy.marcinkevage@noaa.gov)> wrote:

Hi team --

Can each of you let me know your availability for this weekend? *Please* note that I'm not asking you to change your plans to work this weekend, or squeeze every minute. I'm not even totally sure of what commitments we may have. But if you could tell me when you could be free, that would be helpful.

I'd also request that you check your email either later tonight or tomorrow morning to see if there are tasks that we need to address.

So you all know, the plan is to have NO MORE Reclamation comments by Saturday night; Sunday will be spent tying up loose ends and getting docs ready to post.

Please take care of yourself and know how appreciated all of your hard work is by so many of us!!!

Cathy

On Sat, May 25, 2019 at 9:20 AM Garwin Yip - NOAA Federal <[garwin.yip@noaa.gov](mailto:garwin.yip@noaa.gov)> wrote:

Thanks, Cathy.

Elaborating on the Tuesday, May 28, 5 p.m. deadline:

- Note that this is a hard deadline, no exceptions. If you have any questions associated with it, please ask Howard, Cathy, or me.
- The versions of the documents that DOI/Reclamation sent back with comments are likely not the most recent versions that we have. Therefore please do not use those as the master (there's also the issue of all track changes defaulting to "Author" upon save). Use our most recent version, and transfer edits and comments as they are incorporated.
- Please make ALL changes in track changes.
- We're not required to incorporate all of Reclamation's edits and comments (although DOI/Reclamation probably expects that). During the various Division effects comments meetings this week, we asked Reclamation to highlight their most relevant issues, especially pertaining to the proposed action. Therefore, please make sure to clear up those, and associated effects analysis, and do what you can with the rest. With that, there's no need to provide a response to each of Reclamation's comments.
- The focus of this effort is to respond to DOI/Reclamation comments, but "complete" by COB Tuesday is for any/all remaining placeholders to be dealt with, also.
- If you need further clarification, or if you need help, please ask.

Thanks. Remember, we're a team and we're all in this together.

-Garwin-

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*Garwin Yip*

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On Fri, May 24, 2019 at 4:32 PM Cathy Marcinkevage - NOAA Federal <[cathy.marcinkevage@noaa.gov](mailto:cathy.marcinkevage@noaa.gov)>

wrote:

Happy Friday, all!

Here's an update based on today's directors meeting and debrief with Maria and Howard.

1. Please let me and Naseem know if you have been able to complete these tasks for your sections:

- Complete cross-checks between I&S and effects sections (this should generally be done).
- Review your sections to see if you need to provide any references to Norma to be put into EndNote.

2. Workflow for next week:

- Tues 5/28, **5 pm**: All effects sections complete in order to be used by I&S leads on next day and sent to ARA, GC, RegSec7. Excerpted pieces of Delta, Shasta, and WOA to Reclamation (Barb, Cathy, Howard, Brittany assist).
- Wed 5/29, **5 pm**: Integration and Synthesis complete (Joe, Brian) to go to clearance. Effects sections under review by ARA, GC, RegSec7. Missing references identified and sent to Norma for any sections for which you are the lead.
- Thurs 5/30: ARA, GC, RegSec7 review of I&S.
- Fri 5/31, **12 noon**: I&S review complete by RegSec 7.
- Fri 5/31, **afternoon**: I&S revisions completed.
- Fri 5/31, **evening**: All sections slated to go to peer review sent to Interior.
- Sat 6/1, **10 pm**: Absolute last times for changes to sections going to peer review.
- Sun 6/2, **8 pm**: Cathy uploads to peer review FTP server. This includes everything from Intro up through the I&S.

3. Who is doing what? Preliminary assignments given known workload are below. These are subject to change and will be confirmed on Friday afternoon.

- Kristin address East Side Division (with direction from Barb) and EFH
- Barb primary in Delta, with Jeff assist
- Brittany on ITS and assist in excerpts to Reclamation on Tues
- Brian on WR and SR I&S
- Joe on STH and GS I&S
- Sarah complete Clear Creek with assist from Naseem
- Brian stay on American
- Jeff draft USGS analysis writeup
- Dan chills a bit
- Rosalie reviews Shasta, Delta, I&S
- Naseem tells us what to do...looks at EB comments from Rec, and keep tabs on other sections (not effects analysis or I&S)
- Evan enjoy Hawaii ????

As I said before, you are not required to work over the weekend. However, the workload targets identified above don't have **any** wiggle. You are welcome to put in some time before Tuesday morning if the sections are free for you and you feel like you need to to meet the timeline. Please record your hours -- no one works for free.

Mwah, everyone!!!!

Please contact me, Garwin, or Howard if you have any questions. We are here to support you.

Thanks and hang in there.

Cathy

On Fri, May 24, 2019 at 12:09 AM Cathy Marcinkevage - NOAA Federal

<[cathy.marcinkevage@noaa.gov](mailto:cathy.marcinkevage@noaa.gov)> wrote:

Hi all --

The ROCMT has been very tied up in meetings this week, but we still wanted to provide a check-in on tasks before we all go off on early dismissal to start our summer.

Our humble requests:

1. Please check your email again after 4 pm or so Friday. ROCMT will regroup after the Friday 11-2 Directors Meeting and could have revised directives after that.

2. For Friday, please be sure prioritize the following if you have not already completed these tasks:

- Complete cross-checks between I&S and effects sections (this should generally be done).
- Review your sections to see if you need to provide any references to Norma to be put into EndNote.

3. Be prepared to hunker down next week. Here is the tentative workflow proposal:

- Fri 5/24 9-11 am: External meeting with Interior to discuss Stan/East Side and Clear Creek.
- Tues 5/28, **9 am**: Cross-checks of effects with I&S done.
- Wed 5/29, **5 pm**: Address Reclamation comments on Stan/East Side and Clear Creek effects sections. ***Please note that we are not sending back a copy with responses, so do not feel the need to draft responses to every comment, nor to accept every proposed edit.*** This task is intended to act on any tasks that result from the Friday 5/24 meeting.
- Thurs 5/30 9 am: Missing references identified and sent to Norma for any sections for which you are the lead.
- Fri 5/31 9 pm: Complete final revisions to all sections going to peer review. This includes everything up through the I&S. This completion includes addressing Rec comments on the I&S, which are requested COB Tues.

4. Who is doing what? Preliminary assignments given known workload are below. These are subject to change and will be confirmed on Friday afternoon.

- Kristin take East Side Division and EFH
- Brittany primary in Delta, with Barb and Jeff as knowledge-bases
- Brian take steelhead I&S
- Sarah complete Clear Creek
- Joe take American
- Barb continue with Delta performance metrics
- Jeff assist in ITS and Delta performance metrics; draft USGS analysis writeup
- Evan enjoy Hawaii ????
- Dan chills a bit
- Rosalie reviews I&S when ready

5. You are not required to work over the weekend. However, the workload targets identified in Item 3 don't have much wiggle. You are welcome to put in some time before Tuesday morning if the sections are free for you and you feel like you need to to meet the timeline in Item 3. Please record your hours -- no one works for free.

6. Smile at all you've done every once in a while!

7. Know that we appreciate you're hard work!

Thanks -  
Cathy