
From: Maria Rea - NOAA Federal <maria.rea@noaa.gov>
Sent: Thursday, November 15, 2018 12:13 PM
To: Howard Brown - NOAA Federal
Cc: Garwin Yip
Subject: Re: Schedule for your review

Hi Howard -

I think this generally looks good. I can tell a lot of work went into this. A few comments:

1. Is FWS doing something similar? How are you coordinating gantt charts? It would be good to share this and coordinate with Kaylee before sharing anything with Paul.
2. I would start a simple word version managers chart with key milestones now. We will want that version to definitely be a joint FWS-NMFS document. Boil down the milestones to about four or five interim check points (about one every three weeks). Probably the final cleared larger chapters are what is meaningful to track. That is what worked for CWF.
3. I think you need a few more “critical success factors” on the bottom of your chart, especially re: review comments being minor changes that can be easily addressed, and BA including the majority of updated science information and models previously provided to Reclamation by NMFS, etc.
4. The baseline section in the BA and Biop needs to be immediately reviewed by Barb, Howard, Garwin me, Rosalie and GC. It will be tricky, given past history and what we are hearing.
5. Have you included the version control and technical editor functions and process in the chart?
6. Sam R. Feels strongly that since Pres Memo says 135 days, rather than June 15th, if BA slips a day, Biop slips a day. Therefore, you may want to annotate of footnote the managers chart to delineate weeks with dates in parentheses - - eg. Week 3 (February 16th).

That's it for now - - nice work.

- Maria

Sent from my iPad

On Nov 15, 2018, at 10:59 AM, Howard Brown - NOAA Federal <howard.brown@noaa.gov> wrote:

Maria,

Attached is an excel spreadsheet with a proposed ROCON staffing schedule. It's the first tab. I think this shows more detail than what we need to share up to Paul, but I want to get your feedback on dates and then I can copy this down to something more streamlined.

Howard

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Howard L. Brown
Senior Policy Advisor
NOAA Fisheries, West Coast Region
U.S. Department of Commerce
(916) 930-3608
Howard.Brown@noaa.gov



www.westcoast.fisheries.noaa.gov

<Copy of Staffing_Schedule_11_15_18.xlsx>