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**From:** Boring, Susan <susan\_boring@fws.gov>  
**Sent:** Tuesday, February 19, 2019 8:23 AM  
**To:** Cathy Marcinkevage - NOAA Federal  
**Cc:** Barbara Byrne - NOAA Federal; Howard Brown - NOAA Federal; Garwin Yip  
**Subject:** Re: [EXTERNAL] Re: Just a heads up -

Hi Cathy -

Thank you for the email and additional information.

This project is of high priority and everyone over here is anxious to figure out how we can help and get you the resources (me) that you need.

I do not see any huge issue with the timeframe you have laid out. My supervisors are going to sit down today and discuss the best way of making this detail happen. I have a few days of annual leave already scheduled during that timeframe, the largest period of which is from May 22nd - June 2nd. Obviously that timing is not great for your due dates, but hopefully we could still make this work. The other leave is a couple of days in April around the first weekend.

As far as a meeting - I could come on Wednesday (2/27) morning, if that works for you.

Have a great day-  
Susan

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On Fri, Feb 15, 2019 at 2:37 PM Cathy Marcinkevage - NOAA Federal <[cathy.marcinkevage@noaa.gov](mailto:cathy.marcinkevage@noaa.gov)> wrote:

Hi Susan!

Belated welcome to the NMFS CCVO! We are definitely really happy to have someone who is more willing to wrangle our document production and technical editing than we are!

As Barb said, we are pretty busy this week and a large part of next with sufficiency review of the biological assessment. It's (very orderly, very controlled) scrambling. I'm on leave next week, but I'd like for you to come visit with our team and get started on getting things set up the week after that.

It's not clear what info has trickled down to you, but I think that our request was for part-time assistance beginning in late Feb, moving into more full-time help in April as our drafting is more productive. March is going to be our major time for analysis and drafting of sections on effects of the project. We are targeting a mid-June final opinion, which means having a solid document several weeks before that. Is there anything that could prevent that level of involvement for you at those times?

We'd love to have you in our office as much as we can, and I will facilitate getting you set up with space and resources so that you can access our servers, etc.

Looking to the week of 2/25, is there a good time for you to come visit our office, meet folks, and talk about needs? I'm pretty free on Wednesday, Thursday, and Friday, except for the ~11-1 on those days (with some tweaks). What are some options for you?

Thanks!  
Cathy

On Wed, Feb 13, 2019 at 3:45 PM Boring, Susan <[susan\\_boring@fws.gov](mailto:susan_boring@fws.gov)> wrote:  
Thank you all for your enthusiasm.

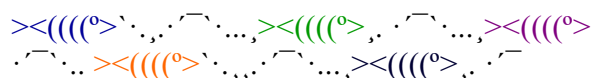
I'm not sure what the timeframe is on this, Mike seemed to think May-ish? So, once you get some time to breathe, let's chat.

Looking forward to meeting some of you and working with others again!

Susan

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On Wed, Feb 13, 2019 at 3:39 PM Barbara Byrne - NOAA Federal <[barbara.byrne@noaa.gov](mailto:barbara.byrne@noaa.gov)> wrote:  
Welcome, Susan! Was thrilled when Cathy stuck her head in my office to say we had successfully lined up help on the technical editing front. We're scrambling this week on our sufficiency review; I will touch base with folks here about some possible times to meet up and will then check in with you next week.

Barb

On Wed, Feb 13, 2019 at 3:02 PM Howard Brown - NOAA Federal <[howard.brown@noaa.gov](mailto:howard.brown@noaa.gov)> wrote:

Hi Susan, this is great news to hear! We are looking forward to your technical editing expertise and knowledge of some of our NMFS folks and "ways"! It will be fun to be working with you again! I'm looking forward to bringing Garwin, Cathy Marcinkevage and Barb Byrne into this email so that they can join me in welcoming you to our team! I think that you will be working directly with Cathy and Barb but we would like to have you over so that the 5 of us can chat!

Howard

On Wed, Feb 13, 2019 at 11:57 AM Boring, Susan <[susan\\_boring@fws.gov](mailto:susan_boring@fws.gov)> wrote:

Paul talked to Mike Fris this morning and Mike is totally supportive of me doing a detail for you as a technical editor.

We just need to figure out details and timing and it sounds like we can make it work. My direct supervisor is out and I won't see her again until Monday, but if the other two are supportive, I know she will be too.

I'm not sure if I should work directly with you at this point or what Paul is thinking, but I'm looking forward to this opportunity to contribute to this effort.

Thank you so much for this vote of confidence and request. I will not let you down.

Susan

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