From: Cathy Marcinkevage - NOAA Federal <cathy.marcinkevage@noaa.gov>

Sent: Thursday, March 28, 2019 11:05 AM

To: Sarah Gallagher - NOAA Federal; Boring, Susan; Justin Ly - NOAA Federal; Barbara

Byrne; Joe Heublein - NOAA Federal; Kristin McCleery - NOAA Affiliate; Norma Hinton -

NOAA Affiliate; Howard Brown; Garwin Yip; Brian Ellrott; J. Stuart; Naseem.Alston;

Brittany Cunningham - NOAA Affiliate; Evan Sawyer - NOAA Affiliate

Subject: UPDATE on CANCELLED ROC MEETING

All --

We know that you need every minute today. We still need to get a read for progress and readiness for next steps.

INSTEAD OF THE 3-4 PM MEETING, the ROC MT will visit each of the **division (co-)leads** for a 10-15 min conversation this afternoon. The 3-4 will be cancelled. Please be ready to provide to us answers to the following questions:

1. Are you and is your section ready for the next step?

For I&S leads, it is moving your effort to the I&S

For others, it is moving your effort to ITS

For sections, it means is it ready to inform the I&S and ITS?

Note that ready does not equal "perfect for". Have you hit on everything you need to at least hit on?

2. If not, what is outstanding? We will talk through approaches to address these.

Barb, Evan, we'll come to your workspaces this afternoon.

Sarah, Brian, Kristin, Jeff (if around?), look forward to an invite for a call time.

Your prize for reading all of this? Knowledge that there will be pizza and cake soon in the Delta room!

Hang in there - Cathy