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**From:** Cathy Marcinkevage - NOAA Federal <cathy.marcinkevage@noaa.gov>  
**Sent:** Sunday, March 31, 2019 11:13 PM  
**To:** Boring, Susan  
**Cc:** Garwin Yip; Howard Brown  
**Subject:** Monday April 1 Check-In

Hi Susan --

Garwin was to be working on cleaning up our tracking table (again, unfortunately!), and he will have the most authoritative handle on what all sections are where. I think that you probably still have plenty to do with Jeff's Delta section, so I think that that is still a good place to be putting your time. I do suggest checking in with Garwin on Monday morning to see if he thinks anything different.

As for other sections, here's my take:

**Environmental Baseline:** Went through GC and Sec 7 review. Naseem will likely begin addressing comments since Brian should be turning his time to integration and synthesis. Norma is working on inserting citations using Cite While You Write.

**Action Area:** Went through GC and Sec 7 review. I addressed comments and saved as new version. Garwin should know this.

**Proposed Action:** I addressed some comments and saved as new version. Some of this is simply still pending.

**Status of Species:** Short version mostly through GC and Sec 7 review. Has not been revised. Long version is having references inserted by Brittany.

**Effects Sections:** We had good meetings with individual leads on Thursday. As time clears up for you, I think that you could start in with similar formatting work on 1) American River, 2) Feather River, 3) Clear Creek, 4) East Side/Stanslaus, in that order. It would be good to check with both the leads and Garwin before working on one, just to make sure that 1) the lead isn't working covertly on any other revisions and 2) someone isn't informally reviewing it. Shasta could be ready mid-week for a first run at formatting.

No April fool's here -- we got a tidy bit of work to kick-off your full-time temporary gig!

Garwin and I are in the day-long supervisors' meeting, and Howard was excepted, but feel free to ping us if you have questions...I think we'll be needing to multitask just a bit to help keep the trains rolling.

Thanks!!!!!!

Cathy