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**From:** Brittany Cunningham - NOAA Affiliate <[brittany.cunningham@noaa.gov](mailto:brittany.cunningham@noaa.gov)>  
**Sent:** Thursday, May 16, 2019 9:21 AM  
**To:** Garwin Yip - NOAA Federal  
**Cc:** Howard Brown; Cathy Marcinkevage - NOAA Federal  
**Subject:** Re: ROC on LTO hard deadline on Sunday, 5/19

Hi all,

1. Availability:

I am available to work all day Saturday and after 12pm Sunday.

2. Responsibility:

I have been working on the American Division:

- This should be complete after addressing Naseem's comments today.

I am also working with Naseem on ITS:

- This is in progress. First draft of the tables are near done and Naseem and I need to chat about next steps.

I was also adding EndNote citations:

- Done for SOS (long & short versions)

Brittany

On Wed, May 15, 2019 at 6:15 PM Cathy Marcinkevage - NOAA Federal <[cathy.marcinkevage@noaa.gov](mailto:cathy.marcinkevage@noaa.gov)> wrote:

Also, please indicate what needs to happen to your document after you do what you know you need to do to it (e.g., Garwin needs to review again, Maria needs to review again), if you know.

YOU MAY NOT BE THE LAST STEP and it's going to be hard to get Maria to look at something Sunday night before it has to get posted to the FTP site. You therefore do not necessarily have until Sunday to do YOUR part.

Thanks for this info. We are all part of a complicated machine and a failure at one point in the stream backs up the rest. Since I'm at the end of that workstream this time (I'll be posting to Anchor's FTP site), I want to know our potential pinch points.

Thanks,  
Cathy

On Wed, May 15, 2019 at 6:05 PM Garwin Yip - NOAA Federal <[garwin.yip@noaa.gov](mailto:garwin.yip@noaa.gov)> wrote:  
All,

Based on the current ROC on LTO timeline, the peer review of multiple sections of NMFS' draft BiOp will be starting next Monday, May 20. In order to avoid any delays in getting the documents to the peer reviewers (e.g., uploading hiccups, inevitably first thing Monday

morning would soon be afternoon, etc.), we have Sunday night as a hard deadline to get the sections uploaded to an FTP site.

With that in mind, before you call it a work week, please reply to Howard, Cathy, and me with the following:

— What's your capacity to work this weekend (if not all day, specify windows of time)

— What are you responsible for (e.g., division lead, reviewer, EndNotes, references), and where are you with your responsibilities? If you're done, that's awesome, but if you're not done, please be explicit about what you have left to do.

++ If there are additional details that would help us out that I didn't ask, above, do tell.

++ This information is critical for us to gauge what we need to do this weekend in order to get the sections at a stage that they could be shared with the world.

— Please confirm that whatever documents you have been working on are in the CVP ROCON drive.

Thanks!

-Garwin-

Sent from my iPad

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