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**From:** Garwin Yip - NOAA Federal <garwin.yip@noaa.gov>  
**Sent:** Wednesday, May 29, 2019 10:50 AM  
**To:** Joe Heublein - NOAA Federal  
**Cc:** Brittany Cunningham - NOAA Affiliate; Cathy Marcinkevage - NOAA Federal; Brian Ellrott; Boring, Susan; Howard Brown  
**Subject:** Re: ROC'in' Into Next Week

Only tackle the salient comments--Those that pertain to getting the PA wrong, or any tone issues that should be tempered. Time is of the essence...for every section. 12 p.m. it is, then just stop and place on the ROCON drive and shoot me a chat. Thanks.

-Garwin-

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On Wed, May 29, 2019 at 10:43 AM Joe Heublein - NOAA Federal <[joe.heublein@noaa.gov](mailto:joe.heublein@noaa.gov)> wrote:  
Hi Garwin,

I got through about half of BOR comments yesterday and Brittany just finished updating the tables. I can pause the I&S revisions and try to burn through the rest of their comments (maybe done noonish) but wouldn't recommend sending it to BOR now.

On Wed, May 29, 2019 at 10:17 AM Garwin Yip - NOAA Federal <[garwin.yip@noaa.gov](mailto:garwin.yip@noaa.gov)> wrote:  
What about incorporation of any DOI comments?

I'm on the Directors' call right now and everyone wants it right now.

-Garwin-

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On Wed, May 29, 2019 at 10:02 AM Joe Heublein - NOAA Federal <[joe.heublein@noaa.gov](mailto:joe.heublein@noaa.gov)> wrote:  
Awesome, thanks Brittany!

On Wed, May 29, 2019 at 9:59 AM Brittany Cunningham - NOAA Affiliate  
<[brittany.cunningham@noaa.gov](mailto:brittany.cunningham@noaa.gov)> wrote:

I went through it quickly and think I've fixed all the table, figure, and section cross-references.

Brittany

On Tue, May 28, 2019 at 8:36 PM Cathy Marcinkevage - NOAA Federal <[cathy.marcinkevage@noaa.gov](mailto:cathy.marcinkevage@noaa.gov)>  
wrote:

We could have Stephen help with swapping tables and figures. Not highly technical but he has his attention to detail and time. Lemme know.

**Cathy Marcinkevage**

*California Central Valley Office  
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Office: (916) 930-5648  
Cell: (562) 537-8734  
[cathy.marcinkevage@noaa.gov](mailto:cathy.marcinkevage@noaa.gov)*

On May 28, 2019, at 5:15 PM, Joe Heublein - NOAA Federal <[joe.heublein@noaa.gov](mailto:joe.heublein@noaa.gov)> wrote:

I'm working through BOR's comments on American R- 2.5 and 2.6 American Effects V4--  
BC srb--MASTER -- JH

The tables and figure titles were transposed at some point (BOR flagged this). I'm changing titles when I see errors but if someone is available to update the table/figure titles that would save us some time.

Thanks

Joe

On Tue, May 28, 2019 at 3:48 PM Garwin Yip - NOAA Federal <[garwin.yip@noaa.gov](mailto:garwin.yip@noaa.gov)> wrote:

He's not in it. Maybe open as read only, and save as a different version, or same version with JH at the end.

-Garwin-

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*Garwin Yip*

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On Tue, May 28, 2019 at 3:46 PM Joe Heublein - NOAA Federal <[joe.heublein@noaa.gov](mailto:joe.heublein@noaa.gov)> wrote:

Hey Garwin,

Looks like the most recent version is locked by Howard. Maybe he's spiffing it up

On Tue, May 28, 2019 at 3:42 PM Garwin Yip - NOAA Federal <[garwin.yip@noaa.gov](mailto:garwin.yip@noaa.gov)> wrote:

FYI

-Garwin-

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*Garwin Yip*

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----- Forwarded message -----

From: **Garwin Yip - NOAA Federal** <[garwin.yip@noaa.gov](mailto:garwin.yip@noaa.gov)>

Date: Tue, May 28, 2019 at 3:01 PM

Subject: Re: ROC'in' Into Next Week

To: Brian Ellrott <[Brian.Ellrott@noaa.gov](mailto:Brian.Ellrott@noaa.gov)>

Cc: Naseem Alston <[Naseem.Alston@noaa.gov](mailto:Naseem.Alston@noaa.gov)>, Howard Brown

<[Howard.Brown@noaa.gov](mailto:Howard.Brown@noaa.gov)>, Cathy Marcinkevage <[cathy.marcinkevage@noaa.gov](mailto:cathy.marcinkevage@noaa.gov)>

Brian,

Are you working on the American River Division effects section off line? Looks like the most recent version is "2.5 and 2.6 American Effects V4--BC srb--MASTER -- NA" in the archive, but it hasn't been updated since 5/17. I was gonna see how Reclamation's comment on the HGMP was addressed, and take a shot at some simple language.

-Garwin-

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*Garwin Yip*

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On Sat, May 25, 2019 at 9:20 AM Garwin Yip - NOAA Federal

<[garwin.yip@noaa.gov](mailto:garwin.yip@noaa.gov)> wrote:

Thanks, Cathy.

Elaborating on the Tuesday, May 28, 5 p.m. deadline:

-- Note that this is a hard deadline, no exceptions. If you have any questions associated with it, please ask Howard, Cathy, or me.

-- The versions of the documents that DOI/Reclamation sent back with comments are likely not the most recent versions that we have. Therefore please do not use those as

the master (there's also the issue of all track changes defaulting to "Author" upon save). Use our most recent version, and transfer edits and comments as they are incorporated.

- Please make ALL changes in track changes.
- We're not required to incorporate all of Reclamation's edits and comments (although DOI/Reclamation probably expects that). During the various Division effects comments meetings this week, we asked Reclamation to highlight their most relevant issues, especially pertaining to the proposed action. Therefore, please make sure to clear up those, and associated effects analysis, and do what you can with the rest. With that, there's no need to provide a response to each of Reclamation's comments.
- The focus of this effort is to respond to DOI/Reclamation comments, but "complete" by COB Tuesday is for any/all remaining placeholders to be dealt with, also.
- If you need further clarification, or if you need help, please ask.

Thanks. Remember, we're a team and we're all in this together.

-Garwin-

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*Garwin Yip*

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On Fri, May 24, 2019 at 4:32 PM Cathy Marcinkevage - NOAA Federal  
<[cathy.marcinkevage@noaa.gov](mailto:cathy.marcinkevage@noaa.gov)> wrote:

Happy Friday, all!

Here's an update based on today's directors meeting and debrief with Maria and Howard.

1. Please let me and Naseem know if you have been able to complete these tasks for your sections:

- Complete cross-checks between I&S and effects sections (this should generally be done).
- Review your sections to see if you need to provide any references to Norma to be put into EndNote.

2. Workflow for next week:

- Tues 5/28, **5 pm**: All effects sections complete in order to be used by I&S leads on next day and sent to ARA, GC, RegSec7. Excerpted pieces of Delta, Shasta, and WOA to Reclamation (Barb, Cathy, Howard, Brittany assist).
- Wed 5/29, **5 pm**: Integration and Synthesis complete (Joe, Brian) to go to clearance. Effects sections under review by ARA, GC, RegSec7. Missing references identified and sent to Norma for any sections for which you are the lead.
- Thurs 5/30: ARA, GC, RegSec7 review of I&S.
- Fri 5/31, **12 noon**: I&S review complete by RegSec 7.
- Fri 5/31, **afternoon**: I&S revisions completed.
- Fri 5/31, **evening**: All sections slated to go to peer review sent to Interior.
- Sat 6/1, **10 pm**: Absolute last times for changes to sections going to peer review.
- Sun 6/2, **8 pm**: Cathy uploads to peer review FTP server. This includes everything from Intro up through the I&S.

3. Who is doing what? Preliminary assignments given known workload are below. These are subject to change and will be confirmed on Friday afternoon.

- Kristin address East Side Division (with direction from Barb) and EFH
- Barb primary in Delta, with Jeff assist
- Brittany on ITS and assist in excerpts to Reclamation on Tues
- Brian on WR and SR I&S
- Joe on STH and GS I&S
- Sarah complete Clear Creek with assist from Naseem
- Brian stay on American
- Jeff draft USGS analysis writeup
- Dan chills a bit
- Rosalie reviews Shasta, Delta, I&S
- Naseem tells us what to do...looks at EB comments from Rec, and keep tabs on other sections (not effects analysis or I&S)
- Evan enjoy Hawaii ☺ ☐

As I said before, you are not required to work over the weekend. However, the workload targets identified above don't have **any** wiggle. You are welcome to put in some time before Tuesday morning if the sections are free for you and you feel like you need to to meet the timeline. Please record your hours -- no one works for free.

Mwah, everyone!!!!

Please contact me, Garwin, or Howard if you have any questions. We are here to support you.

Thanks and hang in there.  
Cathy

On Fri, May 24, 2019 at 12:09 AM Cathy Marcinkevage - NOAA Federal  
<[cathy.marcinkevage@noaa.gov](mailto:cathy.marcinkevage@noaa.gov)> wrote:  
Hi all --

The ROCMT has been very tied up in meetings this week, but we still wanted to provide a check-in on tasks before we all go off on early dismissal to start our summer.

Our humble requests:

1. Please check your email again after 4 pm or so Friday. ROCMT will regroup after the Friday 11-2 Directors Meeting and could have revised directives after that.

2. For Friday, please be sure prioritize the following if you have not already completed these tasks:

- Complete cross-checks between I&S and effects sections (this should generally be done).
- Review your sections to see if you need to provide any references to Norma to be put into EndNote.

3. Be prepared to hunker down next week. Here is the tentative workflow proposal:

- Fri 5/24 9-11 am: External meeting with Interior to discuss Stan/East Side and Clear Creek.
- Tues 5/28, **9 am**: Cross-checks of effects with I&S done.
- Wed 5/29, **5 pm**: Address Reclamation comments on Stan/East Side and Clear Creek effects sections. ***Please note that we are not sending back a copy with responses, so do not feel the need to draft responses to every comment, nor to accept every proposed edit.*** This task is intended to act on any tasks that result from the Friday 5/24 meeting.
- Thurs 5/30 9 am: Missing references identified and sent to Norma for any sections for which you are the lead.
- Fri 5/31 9 pm: Complete final revisions to all sections going to peer review. This includes everything up through the I&S. This completion includes addressing Rec comments on the I&S, which are requested COB Tues.

4. Who is doing what? Preliminary assignments given known workload are below. These are subject to change and will be confirmed on Friday afternoon.

- Kristin take East Side Division and EFH
- Brittany primary in Delta, with Barb and Jeff as knowledge-bases
- Brian take steelhead I&S
- Sarah complete Clear Creek
- Joe take American
- Barb continue with Delta performance metrics
- Jeff assist in ITS and Delta performance metrics; draft USGS analysis writeup
- Evan enjoy Hawaii ☺ ☐
- Dan chills a bit
- Rosalie reviews I&S when ready

5. You are not required to work over the weekend. However, the workload targets identified in Item 3 don't have much wiggle. You are welcome to put in some time before Tuesday morning if the sections are free for you and you feel like you need to to meet the timeline in Item 3. Please record your hours -- no one works for free.

6. Smile at all you've done every once in a while!

7. Know that we appreciate you're hard work!

Thanks -  
Cathy

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